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 Owner: Steve Ochoa: Director, Facilities Management
 Policy Area: Safety Committee
 References: 1.H.5., 1.H.5.a.1

Fire and Disaster Plan



FIRE AND DISASTER PLAN

POLICIES AND PROCEDURES

Revised:

March 2017

FIRE

The basic steps for staff members to take in case of a fire are: **R.A.C.E.**

RESCUE Remove any person in immediate danger

ALARM Sound alarm/dial 911

CONFINE Confine the fire (close the doors)

EVACUATE Evacuate immediately, use the stairs but not the elevator.

IN ALL SITUATIONS: Remain calm, reassure patients and use common sense

GENERAL INSTRUCTIONS:

1. Close all doors and other openings that may cause drafts. ICC patient room doors will be locked during a fire emergency. After the fire emergency, only certain patient rooms will be unlocked due to appropriate level of precaution.
2. Remove all combustible equipment and materials from immediate fire area.
3. Shut off and unplug all electrical equipment in immediate fire area.
4. Alert Maintenance or Program Supervisor on duty.
5. Relay information to other staff members.
6. Clear passageways of all obstructions so that clients may be safely directed to proper exits.

7. Prepare to evacuate building:

- a. Evacuation maps are posted in strategic locations in the building.
 - b. Evacuation of clients and visitors should be aided by staff.
1. Know your closest exits and evacuate immediately.
 2. Remain alert for further instructions.
 3. Twenty-four hour facility ONLY – Clients from different programs shall remain segregated by staff for the duration of any fire drill, fire alarm, etc.

IF YOU DETECT A FIRE: REMAIN CALM, DO NOT SHOUT "FIRE!"

1. Remove clients and visitors from immediate danger.
2. Close doors in area where fire is burning.
3. Telephone the Fire Department (911) giving:
 - a. Your name
 - b. Name and **address** of facility
 - c. Section of building in which fire is burning
1. Use proper equipment in attempting to fight the fire:
 - a. Paper, wood, cloth, rubbish or mattress: *Use fire extinguisher or water*
 - b. Gasoline, oil paint, grease or chemicals: *Use fire extinguisher*
 - c. Motors, appliances or electrical equipment: *Use fire extinguisher*

To use a fire extinguisher correctly, experts say that one should remember the acronym P.A.S.S. --

P: Pull the pin.

A: Aim at the base of the fire.

S: Squeeze the trigger.

S: Sweep side to side.

1. A member of the executive team should call General Insurance for an update on the fire and any damage they may have occurred. General Insurance 219-369-0201.

TORNADO

IF THERE IS IMMINENT THREAT:

1. Advise all personnel - **DO NOT ALERT CLIENTS**
2. Close all doors
3. Evacuate clients to building tornado shelters:
 - a. Keep everyone AWAY FROM WINDOWS, FROM UNDER LIGHT FIXTURES or FROM A LOCATION WHERE THEY MIGHT BE SUBJECT TO FLYING OBJECTS.
 - b. PREVENT PEOPLE FROM RUSHING OUTSIDE, where they might be endangered by live electrical wires and flying debris.

- c. Designate a person who is calm and capable to remain with persons that might be unduly excited or hysterical.

1. USE TELEPHONES FOR EMERGENCIES ONLY

- a. Maintain contact with Sheriff, Police, Civil Defense, Red Cross and others who can provide authentic information regarding the storm's progress or who can offer rescue assistance.
 - 1. Be alert for fires caused by broken electrical circuits.
 - 2. Suggested areas of safety: Public restrooms, basement, if available or an inside room or hallway without windows, preferably on the ground floor.

GENERAL INFORMATION:

- 1. A list of emergency telephone numbers will be posted in every department and at the switchboard with the receptionist.
- 2. Fire drills are scheduled at least once per month for inpatient locations, randomly divided so each shift can participate as required. Fire drills are scheduled once per quarter for the outpatient locations.

RESPONSIBILITIES OF NURSE/PROGRAM SUPERVISOR ON DUTY:

- 1. Supervise overall disaster operations:
 - a. Maintain possession of medication cards and medical records, if possible.
 - b. Notify attending physician of action taken and location of clients, if moved.
 - c. Notify client's relative(s) of action taken and location of client, if moved.

RESPONSIBILITIES OF DIRECTOR OF FACILITIES:

- 1. Supervise overall disaster operations:
 - a. Turn off utilities as required.
 - b. Maintain and operate standby emergency equipment, as required.
 - c. Fight incipient fires.
 - d. Assist personnel as required.
- 2. Coordinate activity with Fire and Police Departments.
- 3. Plan routes and procedures for evacuation in event of emergency.
- 4. Plan in-service training with regard to operation of emergency lighting for the facility.
- 5. Conduct fire drills and maintain a log of those drills.
- 6. Keep the list of emergency telephone numbers up to date.

BOMB THREAT

PROCEDURE

- 1. If threatening telephone call is received:
 - a. Prolong conversation as long as possible.
 - b. Be alert for distinguishing background noises (music, voices, aircraft, church bells, etc.)

- c. Note distinguishing voice characteristics.
- d. Ask caller to describe the bomb, its location and at what time it will explode.
- e. Note if caller indicates knowledge of building by his descriptions of locations.
- f. Notify key personnel immediately upon receiving threat.

2. Key Personnel and Authorities:

Emergency Maintenance On-call...219-476-4654

Police Department.....911

Director of Facilities.....219-476-4652

Key personnel, as notified, will make all necessary decisions, issue orders and prepare for the arrival of assistance.

1. DO NOT evacuate the building unless instructed to do so by the Director of Facilities, Chief Executive Officer or by the highest executive level staff available, or by the Police/Fire Dept.
2. DO NOT LET CLIENTS KNOW A BOMB THREAT HAS BEEN RECEIVED. If they do learn what is happening, assure them everything is under control.

SEARCH PROCEDURE: (Directed by Police and Key Personnel)

- a. The building will be divided into sections and personnel may be assigned to aid in the search.
- b. A thorough search will be conducted, eliminating areas that are locked and inaccessible to the public.
- c. A command post will be set up. After each area is searched, check back with the command post.
- d. Begin by searching around the perimeter of your area. Search will be from floor to ceiling. Work from the perimeter to the center of the room.
- e. Do not touch anything unusual that may be found during the search.
- f. If something is found, close all doors and windows. Evacuate occupants if room is in use. Notify command post at once.
- g. If nothing unusual is located, report negative findings to the command post and stand by for further instructions.
- h. Tight security is to be maintained on each area searched until the entire search is complete.

4. An inspection of the outside area will be made noting any suspicious individuals loitering in the area. Description of the person, clothing and vehicles (including license numbers) will be helpful.

5. If a bomb is found (or what appears to be a bomb):

- a. **DO NOT TOUCH IT!** Clear the immediate area and obtain police assistance.
- b. Try to isolate the object as much as possible by closing doors and windows.
- c. Police and/or key personnel will decide if an evacuation is necessary.

6. Experience has shown that publicity generates threats; it is highly recommended that publicity be avoided.

LOSS OF WATER UTILITY

Policy: Porter-Starke Services, Inc provides a plan of action in the event that water services are interrupted in its facilities.

Procedures:

OUTPATIENT SETTINGS:

1. Contact Director of Maintenance to report loss of utility who will inspect the interruption and contact appropriate utility provider.
2. Director of Maintenance will contact water supply vendor to arrange for delivery of water for consumption and arrange for a bulk water delivery through vendor in order to supply toilets, if necessary.
3. Supply all restrooms with buckets/pails and instructions on how to use water to temporarily flush the toilets.
4. Supply all restrooms with water/equipment to wash hands including hand sanitizer.

INPATIENT AND RESIDENTIAL SETTINGS:

1. Contact Director of Maintenance to report loss of utility who will inspect the interruption and contact appropriate utility provider.
2. Contact water supply vendor to arrange for delivery of water for consumption, including enough for general consumption and administration of medications.
3. Arrange for bulk water delivery to supply toilets and to wash/clean.
4. If reports indicate that outage will last more than 24 hours, arrange for delivery of portable toilets (assuring they are handicapped accessible).
5. Supply all restrooms with water/equipment to wash hands and utensils, including hand sanitizer.
6. Use paper/plastic products for meals to reduce need to wash dishes.

CHEMICAL SPILL

Policy: Porter-Starke Services, Inc. provides a plan of action for the safety of the clients and personnel in the event of a chemical spill on the premises.

Procedures:

GENERAL INSTRUCTIONS:

1. Remain calm.
2. Call Fire Department using Emergency Number - 911
 - a. Fire Department will contact the Board of Health, the EPA and any other agencies necessary.
3. Notify key personnel and authorities:
Emergency Maintenance On-Call.....219- 476-4654

Police Department.....911
Director of Facilities.....Cell: 219-229-1256
4. The Director of Facilities will contact all involved departments effected.
5. Evacuate Building:
 - a. Evacuation maps are posted in strategic locations.
 - b. Evacuation of clients and visitors should be aided by nurses and/or staff under the direction of senior staff

on duty.

- c. Instruct visitors to remain with clients they are visiting.
- d. Clients and staff are to be evacuated to designated safe area until further assessment is made.

RESPONSIBILITIES OF PROGRAM SUPERVISOR ON DUTY OR HIS/HER

DESIGNEE:

- 1. Maintain possession of medication cards and medical records, if possible.
- 2. Notify attending physician of action taken and location of clients.
- 3. Notify relatives of residential clients of action taken and location of clients, if moved.
- 4. Seek medical help if there are any adverse physical reactions such as nausea, vomiting or dizziness.

RESPONSIBILITIES OF DIRECTOR OF FACILITIES:

- 1. Supervise overall disaster operations.
 - a. Call all departments.
 - b. Turn off utilities as required.
 - c. Maintain and operate stand-by emergency equipment.
 - d. Assist nursing personnel as required.
- 1. Coordinate activity with Fire and Police Departments.

ACTIVE SHOOTER

An active shooter is an individual actively engaged in killing or attempting to kill people in a confined and other populated area. In most cases, active shooters use firearms and there is no pattern or method to their selection of victims. Active shooter situations are unpredictable and evolve quickly. Often, the immediate deployment of law enforcement is required to stop the aggressive action of a shooter. However, because active shooter situations are also frequently over prior to the arrival of law enforcement, individuals must be prepared both mentally and physically to deal with an active shooter situation prior to law enforcement arrival.

The frequency of active shooter incidents has increased in recent years, and these incidents have affected numerous places where citizens congregate, such as schools, workplaces, places of worship, shopping malls, public meetings, and movie theaters. Unfortunately, these events highlight the need to reduce the risk of active shooter incidents while improving preparedness and strengthening ongoing efforts intended to prevent future occurrences.

If an active shooter event occurs, facility occupants will look for authority figures to provide guidance on what to do. These individuals may not be present when a shooting begins. Announcements of the incident may be made via building notification system, facility occupants, or upon hearing weapons fire.

If an active shooter is in your vicinity the three immediate responses are to **1 run, 2 hide, 3 fight**. Individuals need to decide what action is appropriate based on their locations. The goal in all cases is to survive and protect others, but options will depend on how close individuals are to the shooter. Those present can run away from the shooter, seek a secure place where they can hide and deny the shooter access, or incapacitate the shooter in order to survive and protect others from harm. In many instances, an individual might first need to hide and then run to safety when able. While they should follow any instructions given by facility representatives during an incident, they will often have to rely on their own judgment. The mental

rehearsal of scenarios and considering response options in advance will assist individuals and groups in quickly selecting their best course of action.

During an active shooter incident the natural human reaction is to be startled, feel fear and anxiety, and even experience initial disbelief and denial. Those present could potentially hear noise from alarms, gunfire, explosions, or people shouting and screaming. Training (e.g., table top exercises and drills) provides the means to regain composure, recall at least some of what has been learned, and commit to action. Training to remember the **run, hide, fight** mantra improves the likelihood of action.

GUIDELINES FOR EMERGENCY EVACUATION

Emergency Evacuation of all agency buildings shall take place in three steps:

1. Evacuation from the building should be routed away from emergency agencies, (Fire, Police, Civil Defense, etc.), who have responsibility for managing the disaster situation.
2. Movement of clients to a staging area for triage.
3. Transfer of clients to other agencies, services or discharge home as directed by the Medical Director or a member of the Executive Team.

STAGE 1: Evacuation of agency buildings:

1. Upon receiving an order to evacuate the building, the designated staff person will call all available key personnel at the first available moment. Orders to evacuate the building shall be given to the staff supervisor by any one of the following:
 - a. Chief Executive Officer, (or highest Executive level representative available).
 - b. Medical Director
 - c. Director of Facilities
 - d. Emergency agency responsible for control and maintenance of the event, (Fire Department, Police, Civil Defense, National Guard, etc.).
2. The staff supervisor will assign the following:
 - a. A staff member to assemble the clients in a designated area away from the emergency efforts.
 - b. A staff member to remove medical records and keep them with the clients.
 - c. The staff supervisor at residential facilities will collect the first aid kit and the medication book and take them to the clientele location outside the building. (Records and the medications, etc., can be transported in pillowcases, sheets, etc.).
1. No attempts to collect personal effects, valuables, etc., are to be made.

STAGE 2: Evacuation of clients to triage area:

1. Orders to remove the clients from the agency buildings to the triage area shall be given to the staff supervisor by any one of the following:
 - a. Chief Executive Officer (or highest Executive level rep. available)
 - b. Medical Director
 - c. Director of Facilities
 - d. Emergency agency responsible for control and maintenance of the event.

2. Staff supervisor will assign staff to move the clients to the designated safe area, depending on the availability of personnel to assist:

- a. Transport clients to a safe area.
- b. If there are sufficient authorized drivers available and the designated emergency vans are located where they can be reached without endangering emergency efforts, clients and staff may be transported in the Porter-Starke vans: 1 Driver and 1 staff member per 10 clients until all are moved.

3. The records and medications are to be moved with the clients.

4. Upon arrival at the designated safe area, a designated staff person will assure the presence of all clients and staff; prepare a list of all clients. The Medical Director and/or staff supervisor will list next to each client's name whether the client could be discharged or would require placement elsewhere.

5. The staff supervisor will assess each client for first aid measures and intervene appropriately. Those with injuries requiring emergency medical care beyond first aid shall be sent by ambulance to Porter Memorial Hospital as soon as it is practical to do so.

STAGE 3: Discharge on evacuation to other agencies:

1. Removal of clients from residential to other residential, return to the same residential, or a discharge shall be made by the Medical Director/Chief Executive Officer or Designee after conferring with the emergency agency in charge.

2. A liaison staff member will be assigned by the Chief Executive Officer or Designee to assist the staff supervisor in coordinating arrangements.

3. The Medical Director or Designee shall determine the disposition of the clients.

- a. Clients requiring medical attention or further urgent medication will be transported to Northwest Health via ambulance. A staff member shall take the medical record and medication record for each of these clients to assist the Northwest Health staff.

- 1.) Pertinent data from these records may be photocopied by the hospital. The staff member shall be responsible for returning the original records to Porter-Starke Services and for documenting the disposition of the client.

- b. Clients requiring further psychiatric services may be transferred to other facilities, depending on availability. These clients may be transported by the Porter County Sheriff Department, family or by Porter-Starke vans in accordance with staff availability. Copies of the medical records and medication record will be sent with the clients.

- c. Clients who are discharged may be transported in the usual manner. The Medical Director or Designee may opt to send prescriptions with the client or with instructions to contact their inpatient physicians for prescriptions. Clients will receive instructions regarding contacting the Emergency Services Department, follow-up care and obtaining their personal effects. (Unused medications shall be returned to the pharmacy in accordance with pharmacy policies.)

The guidelines for Emergency Evacuation are flexible and portions may need to be bypassed depending on the nature of the disaster at the time of occurrence. The guidelines have been developed to remind the people who are involved in the emergency of important areas of concern in order to provide the maximum protection of the clients, staff and residential settings.

THREE DAY DISASTER PLAN

POLICY: The fire and disaster plan shall be in effect for ICC if food vendor should not be able to deliver meals due to inclement weather or any other disaster related issues. The fire and disaster plan shall be in effect for Life House if vehicles are not able to leave the house to purchase food and beverages from local vendors. ICC staff and Life House staff shall be responsible for stocking three meals (plus snacks) a day for a three-day period of time for all those involved. These three meals shall be issued from a dietician approved menu.

PURPOSE: To provide a safe and sanitary means of feeding clients during an emergency situation.

PROCEDURES:

1. Foods shall be inspected for proper packaging and sanitary conditions prior to purchasing. All stocked food is to be checked weekly for expiration dates. These dates are to be written on the front label of the can in permanent marker or if available on an expiration label. This will make it easy to check when food is placed in the storage area. Use FIFO (First IN First Out) when organizing stocked food.
2. Use perishable food as soon as possible, if the situation allows;
3. Serve all food on disposable plate-ware;
4. Use a microwave to heat all foods items to a safe temperature of 140 degrees or above;
5. Purchase stocked food and/or water from regular vendors which is needed if current supplies are inadequate;
6. Two flashlights are available in supervisor's office in the event of the loss of electricity;
7. Use microwaveable containers to heat/reheat food for service;
8. Storage unit should have 2 potholders on hand to handle hot dishes, serving utensils and a can opener;
9. Chest freezer should have hot dogs, buns, bread and cheese to help with long term storage. A lock is recommended;
10. Non-potentially hazardous food (i.e. breads) can be frozen up to 6 months past the expiration date. Once removed from the freezer for consumption, it must be consumed within 7 days of removal;
11. Potentially hazardous food (i.e. dairy products, hot dogs) can be frozen up to 6 months past the expiration date. Once removed, items need to be eaten within 3 days of removal.

ICC Head Charge Nurse/Life House Residential Technician:

1. Contact the Red Cross {462-8543}, the Civil Defense {465-3490} or {465-1515} if food supplies cannot be adequately provided;
2. Consult with key personnel (Chief Executive Officer or Director of Facilities) in the event that conditions warrant the need to transfer and admit clients to Porter Hospital and/or Regional Mental Health Center;
3. Maintain and provide meals for the clients at whatever location and manner necessary during the emergency.

PORTER-STARKE SERVICES, INC.

3 DAY DISASTER MENU

DAY ONE:

Breakfast:Lunch:Dinner:

1 Instant Oatmeal (15 gm) 6 oz. of Canned Ravioli1 Hot Dog on Bun

4 oz. Canned Fruit (15 gm)4 oz. of Canned Vegetables4 oz. Baked Beans

8 oz. Milk (12 gm)10-12 Crackers4 oz. Canned Fruit

4 oz. Canned Fruit1 Cookie

4 oz. Crystal Light4 oz. Crystal Light

DAY TWO:

Breakfast:Lunch:Dinner:

1 Granola Bar4 oz. of Tuna/mayo6 oz. Chili w/beans

6 oz. Yogurt2 Slices of Bread2 Slices of Cheese

4 oz. Juice4 oz. Canned Fruit10-12 Crackers

4 oz. of Dried Fruit1 bag of Chips4 oz. Canned Fruit

4 oz. Crystal Light4 oz. Crystal Light

DAY THREE:

Breakfast:Lunch:Dinner:

1 ¼ Cup Dry Cereal6 oz. of Canned Soup6 oz. Chicken and Dumplings

8 oz. of Milk10-12 Crackers4 oz. Canned Mixed Vegetables

4 oz. of Dried FruitPeanut Butter 4 oz. Canned Fruit

4 oz. Canned Fruit1 Cookie

4 oz. Crystal Light4 oz. Crystal Light

COMMUNITY-WIDE DISASTER PLANS

In the event of a community wide disaster, the LaPorte County, the Porter County Comprehensive Emergency Management Plan in Porter County and the Starke County Comprehensive Emergency Management Plan in Starke County will be followed.

PURPOSE

The Porter County Emergency Management Plan, the LaPorte County Emergency Management Plan, the Starke County Emergency Management Plan, and the Lake County Emergency Management Plan hereafter known as the Plans, are intended as comprehensive frameworks for county wide mitigation, preparedness, response, and recovery activities. These Plans address the emergency response operations and supporting efforts needed by the Counties and the jurisdictions within the counties in the event of a disaster that overwhelms the resources in the jurisdiction(s) being affected by the disaster. These Plans are the Emergency Plans as mandated by Indiana Code 10-14. These Plans shall be reviewed annually by the county agencies, with modifications and updates applied as needed.

EXECUTION AND IMPLEMENTATION

The Porter County Commissioners, the LaPorte County Commissioners, the Starke County Commissioners and the Lake County Commissioners as The Chief Elected Officials, have the right to declare an Emergency or Disaster, thereby activating the Plan. As per Indiana Code Title 10, (10-4-1-23) once a local disaster has

been declared by the County Commissioners, the Plan becomes law for that County, mandating compliance to it. The Porter County Health Department, the Starke County Health Department and the Lake County Health Department are the lead agencies for Emergency Support Functions (ESF) 8 – Health and Medical sections of the Plans. The Health Departments would contact all appropriate county support agencies to provide mental health services/support for Emergency Operations Center staff during Emergency Operations Center activities (Response Task). The county health departments would contact all appropriate county support agencies to implement the county wide network of psychological services available. The Health Departments would contact all appropriate county support agencies to ensure that all staff are properly debriefed, to include mental health debriefings, if appropriate (Recovery Tasks).

EMERGENCY PHONE NUMBERS

The emergency telephone numbers are readily available in every department and posted in the reception areas. They are listed for each location.

Valparaiso Location - 601 Wall Street

Emergency Phone Numbers (219 Area Code)

State Your Location: 601 Wall Street Valparaiso, IN

AMBULANCE Porter County EMS 911

MEDICAL EMERGENCY Porter Regional Hospital 911

85 E. U.S. Highway 6 Switchboard: 983-8300

Valparaiso, IN 46383 ER: 983-8311

ELECTRICAL SHORT Valparaiso Fire Station 911

FIRE 2605 Cumberland Dr.Business:462-8325

POLICE Valparaiso Police Dept.Emergency:911

355 Washington Business: 462-2135

SHERIFF Porter County Emergency:911

2755 State Rd 49Business:477-3000

COMPLETE ELECTRICAL NIPSCO

FAILURE OR GAS LEAK 800-634-3524

MAJOR WATER Valparaiso Water Dept.462-6174

BREAK or FLOODING IN BUILDING

PORTER COUNTY EMERGENCY MANAGEMENT AGENCY 465-3490

PORTER COUNTY CORONER 548-0208

HEALTH DEPARTMENT 465-3525

RED CROSS(Day) 462-8543

INDIANA POISON CONTROL CENTER 800-222-1222

Methodist Hospital-Clarian Health Partners, I-65 at 21st St., Indianapolis, IN 46206

UNITED STATES POISON CONTROL NUMBER 800-222-1222

IN CASE OF EMERGENCY, ALWAYS NOTIFY ONE OF THE FOLLOWING:

MAINTENANCE PERSONNEL ON CALL (219) 476-4654

DIRECTOR OF FACILITIES (219) 229-1256

Valparaiso Location - 701 Wall Street

Emergency Phone Numbers (219 Area Code)

State Your Location: 701 Wall Street Valparaiso, IN

AMBULANCE Porter County EMS 911

MEDICAL EMERGENCY Porter Regional Hospital 911

85 E. U.S. Highway 6 Switchboard: 983-8300

Valparaiso, IN 46383 ER: 983-8311

ELECTRICAL SHORT Valparaiso Fire Station 911

FIRE 2605 Cumberland Dr. Business: 462-8325

POLICE Valparaiso Police Dept. Emergency: 911

355 Washington Business: 462-2135

SHERIFF Porter County Emergency: 911

2755 State Rd 49 Business: 477-3000

COMPLETE ELECTRICAL NIPSCO

FAILURE OR GAS LEAK 800-634-3524

MAJOR WATER Valparaiso Water Dept. 462-6174

BREAK or FLOODING IN BUILDING

PORTER COUNTY EMERGENCY MANAGEMENT AGENCY 465-3490

PORTER COUNTY CORONER 548-0208

HEALTH DEPARTMENT 465-3525

RED CROSS (Day) 462-8543

INDIANA POISON CONTROL CENTER 800-222-1222

Methodist Hospital-Clarian Health Partners, I-65 at 21st St., Indianapolis, IN 46206

UNITED STATES POISON CONTROL NUMBER 800-222-1222

IN CASE OF EMERGENCY, ALWAYS NOTIFY ONE OF THE FOLLOWING:

MAINTENANCE PERSONNEL ON CALL (219) 476-4654

DIRECTOR OF FACILITIES (219) 229-1256

Valparaiso Location - 2301 Cumberland Drive

Emergency Phone Numbers (219 Area Code)

State Your Location: 2301 Cumberland Drive Valparaiso, IN

AMBULANCE Porter County EMS 911

MEDICAL EMERGENCY Porter Regional Hospital 911

85 E. U.S. Highway 6 Switchboard: 983-8300

Valparaiso, IN 46383 ER: 983-8311

ELECTRICAL SHORT Valparaiso Fire Station 911

FIRE 2605 Cumberland Dr. Business: 462-8325

POLICE Valparaiso Police Dept. Emergency: 911

355 Washington Business: 462-2135

SHERIFF Porter County Emergency: 911

2755 State Rd 49 Business: 477-3000

COMPLETE ELECTRICAL NIPSCO

FAILURE OR GAS LEAK 800-634-3524

MAJOR WATER Valparaiso Water Dept. 462-6174

BREAK or FLOODING IN BUILDING

PORTER COUNTY EMERGENCY MANAGEMENT AGENCY 465-3490

PORTER COUNTY CORONER 548-0208

HEALTH DEPARTMENT 465-3525

RED CROSS (Day) 462-8543

INDIANA POISON CONTROL CENTER 800-222-1222

Methodist Hospital-Clarian Health Partners, I-65 at 21st St., Indianapolis, IN 46206

UNITED STATES POISON CONTROL NUMBER 800-222-1222

IN CASE OF EMERGENCY, ALWAYS NOTIFY ONE OF THE FOLLOWING:

MAINTENANCE PERSONNEL ON CALL (219) 476-4654

DIRECTOR OF FACILITIES (219) 229-1256

Valparaiso Location – LIFE House, 2104 Valparaiso Street

Emergency Phone Numbers (219 Area Code)

State Your Location: 2104 Valparaiso Street Valparaiso, IN

AMBULANCE Porter County EMS 911

MEDICAL EMERGENCY Porter Regional Hospital 911

85 E. U.S. Highway 6 Switchboard: 983-8300

Valparaiso, IN 46383 ER: 983-8311

ELECTRICAL SHORT Valparaiso Fire Station 911

FIRE 2605 Cumberland Dr.Business:462-8325

POLICE Valparaiso Police Dept.Emergency:911

355 Washington Business: 462-2135

SHERIFF Porter County Emergency:911

2755 State Rd 49 Business:477-3000

COMPLETE ELECTRICAL NIPSCO

FAILURE OR GAS LEAK 800-634-3524

MAJOR WATER Valparaiso Water Dept.462-6174

BREAK or FLOODING IN BUILDING

PORTER COUNTY EMERGENCY MANAGEMENT AGENCY 465-3490

PORTER COUNTY CORONER 548-0208

HEALTH DEPARTMENT 465-3525

RED CROSS(Day) 462-8543

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Methodist Hospital-Clarian Health Partners, I-65 at 21st St., Indianapolis, IN 46206

UNITED STATES POISON CONTROL NUMBER 800-222-1222

IN CASE OF EMERGENCY, ALWAYS NOTIFY ONE OF THE FOLLOWING:

MAINTENANCE PERSONNEL ON CALL (219) 476-4654

DIRECTOR OF FACILITIES (219) 229-1256

Valparaiso Location – Davies House, 2102 Valparaiso Wall Street

Emergency Phone Numbers (219 Area Code)

State Your Location: 2102 Valparaiso Street Valparaiso, IN

AMBULANCE Porter County EMS 911

MEDICAL EMERGENCY Porter Regional Hospital 911

85 E. U.S. Highway 6 Switchboard: 983-8300

Valparaiso, IN 46383 ER: 983-8311

ELECTRICAL SHORT Valparaiso Fire Station 911

FIRE 2605 Cumberland Dr.Business:462-8325

POLICE Valparaiso Police Dept.Emergency:911

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SHERIFF Porter County Emergency:911

2755 State Rd 49Business:477-3000

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UNITED STATES POISON CONTROL NUMBER 800-222-1222

IN CASE OF EMERGENCY, ALWAYS NOTIFY ONE OF THE FOLLOWING:

MAINTENANCE PERSONNEL ON CALL (219) 476-4654

DIRECTOR OF FACILITIES (219) 229-1256

Valparaiso Location – CFS, 2406 Valley Drive

Emergency Phone Numbers (219 Area Code)

State Your Location: 2406 Valley Drive Valparaiso, IN

AMBULANCE Porter County EMS 911

MEDICAL EMERGENCY Porter Regional Hospital 911

85 E. U.S. Highway 6 Switchboard: 983-8300

Valparaiso, IN 46383 ER: 983-8311

ELECTRICAL SHORT Valparaiso fire Station 911

FIRE 2605 Cumberland Dr.Business:462-8325

POLICE Valparaiso Police Dept.Emergency:911

355 Washington Business: 462-2135

SHERIFF Porter County Emergency:911

2755 State Rd 49Business: 477-3000

COMPLETE ELECTRICAL NIPSCO

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MAJOR WATER Valparaiso Water Dept. 462-6174

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HEALTH DEPARTMENT 465-3525

RED CROSS(Day) 462-8543

INDIANA POISON CONTROL CENTER 800-222-1222

Methodist Hospital-Clarian Health Partners, I-65 at 21st St., Indianapolis, IN 46206

UNITED STATES POISON CONTROL NUMBER 800-222-1222

IN CASE OF EMERGENCY, ALWAYS NOTIFY ONE OF THE FOLLOWING:

MAINTENANCE PERSONNEL ON CALL (219) 476-4654

DIRECTOR OF FACILITIES (219) 229-1256

Portage Location, 3176 Lancer Street

Emergency Phone Numbers (219 Area Code)

State Your Location: 3176 Lancer Street Portage, IN

AMBULANCE Porter County EMS 911

MEDICAL EMERGENCY Porter Regional Hospital - Portage Hospital 911

3630 Willowcreek Rd.Switchboard: 364-3000

Portage, IN 46368 ER: 983-8311

ELECTRICAL SHORT Portage Fire Station 911

FIRE 6070 Central Ave. 762-5425

Fire Chief:762-7404

POLICE Portage Police Emergency:911

2693 Irving Business: 762-3122

SHERIFF Porter County Emergency:911

2755 State Rd 49Business: 477-3000

COMPLETE ELECTRICAL NIPSCO

FAILURE OR GAS LEAK 800-634-3524

MAJOR WATER Sewer Maintenance 763-2986

BREAK or FLOODING IN BUILDING

PORTER COUNTY EMERGENCY MANAGEMENT AGENCY 465-3490

PORTER COUNTY CORONER 548-0208

HEALTH DEPARTMENT 465-3525

RED CROSS(Day) 462-8543

INDIANA POISON CONTROL CENTER 800-222-1222

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DIRECTOR OF FACILITIES (219) 229-1256

Knox Location, 1001 Edgewood Drive, Suite 1

Emergency Phone Numbers (574 area code)

State Your Location: 1001 Edgewood Drive, Suite 1 Knox, IN

AMBULANCE Starke County EMS 911

MEDICAL EMERGENCY IU Health Starke Hospital 911

102 E. Culver Road Switchboard: 772-6231

Knox, IN 46534

ELECTRICAL SHORT Knox Fire Station 911

FIRE 101 W. Washington St. Business:772-4141

POLICE Knox Police Dept Emergency:911

101 W. Washington St.Business: 772-4122

SHERIFF Starke County Emergency:911

Business: 772-3771

COMPLETE ELECTRICAL NIPSCO

FAILURE OR GAS LEAK 800-634-3524

MAJOR WATER Water Dept:772-4461

BREAK or FLOODING IN BUILDING

STARKE COUNTY EMERGENCY MANAGEMENT AGENCY 772-9182

CORONER 772-4211

HEALTH DEPARTMENT 772-9137

RED CROSS St. Joseph County-Northern IN Region 234-0194

INDIANA POISON CONTROL CENTER 800-222-1222

Methodist Hospital-Clarian Health Partners, I-65 at 21st St., Indianapolis, IN 46206

UNITED STATES POISON CONTROL NUMBER 800-222-1222

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MAINTENANCE PERSONNEL ON CALL (219) 476-4654

DIRECTOR OF FACILITIES (219) 229-1256

Gary Location, Marram Health Center, 3229 Broadway

Emergency Phone Numbers (219 Area Code)

State Your Location: 3229 Broadway, Gary, IN

Health Clinic: Suite 205

Dental Clinic: Suite 115

AMBULANCE Lake County EMS 911

Prompt Ambulance 884-4444

MEDICAL EMERGENCY Methodist Hospital Switchboard: 886-4000 911

600 Grant St

Gary, IN

ELECTRICAL SHORT Gary Fire Station 911

FIRE 3325 Virginia St. 887-9242

POLICE Gary Police Emergency: 911

555 Polk St.Business: 881-1214

LAKE COUNTY SHERIFF Emergency:911

2293 N Main St.Business: 755-3300

COMPLETE ELECTRICAL NIPSCO

FAILURE OR GAS LEAK 800-634-3524

MAJOR WATER BREAK Gary Public Works & Safety 881-1310

or FLOODING IN BUILDING

LAKE COUNTY EMERGENCY MANAGEMENT AGENCY 755-3549

LAKE COUNTY CORONER 755-3265

LAKE COUNTY HEALTH DEPARTMENT 755-3655 Gary Health Department 882-5566

AMERICAN RED CROSS 800-448-3543

INDIANA POISON CONTROL CENTER 800-222-1222

Methodist Hospital-Clarian Health Partners, I-65 at 21st St., Indianapolis, IN 46206

UNITED STATES POISON CONTROL NUMBER 800-222-1222

IN CASE OF EMERGENCY, ALWAYS NOTIFY ONE OF THE FOLLOWING:

MAINTENANCE PERSONNEL ON CALL (219) 476-4654

DIRECTOR OF FACILITIES (219) 229-1256

Hebron Location - 704 State Road 2

Emergency Phone Numbers (219 Area Code)

State Your Location: 704 State Road 2 Hebron, IN

AMBULANCE Porter County EMS 911

MEDICAL EMERGENCY Porter Regional Hospital 911

85 E. U.S. Highway 6 Switchboard 983-8300

Valparaiso, IN 46383 ER: 983-8311

ELECTRICAL SHORT Fire Station 911

FIRE 109 N. Washington St. Business 996-2550

POLICE Hebron Police Dpt. Emergency: 911

SHERIFF Porter County Emergency 911

2755 State Rd 49 Business 477-3000

COMPLETE ELECTRICAL NIPSCO

FAILURE OR GAS LEAK 800-634-3524

MAJOR WATER Hebron Water Dpt. 996-4641

BREAK OR FLOODING IN BUILDING

PORTER COUNTY EMERGENCY MANAGEMENT AGENCY 465-3490

PORTER COUNTY CORONER 548-0208

HEALTH DEPARTMENT 465-3525

RED CROSS (Day) 462-8543

INDIANA POISON CONTROL CENTER 800-222-1222

Methodist Hospital-Clarian Health Partners, I-65 at 21st St., Indianapolis, IN 46206

UNITED STATES POISON CONTROL CENTER NUMBER 800-222-1222

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MAINTENANCE PERSONNEL ON CALL (219) 476-4654

DIRECTOR OF FACILITIES (219) 229-1256

LaPorte Location - 1230 West State Rd 2, Suite B

Emergency Phone Numbers (219 Area Code)

State Your Location: 1230 West State Rd 2, Suite B LaPorte, IN

AMBULANCE Laporte County EMS 911

MEDICAL EMERGENCY LaPorte Hospital 911

1007 Lincolnway Switchboard 326-1234

ELECTRICAL SHORT LaPorte Fire Station 911

FIRE 807 W. 18th St. Business 362-3456

POLICE LaPorte Police Dpt. Emergency 911

1206 Michigan Ave. Business 362-9446

COMPLETE ELECTRICAL NIPSCO

FAILURE OR GAS LEAK 800-634-3524

MAJOR WATER LaPorte Water Dpt. 326-9540

BREAK OR FLOODING IN BUILDING

LAPORTE COUNTY EMERGENCY MANAGEMENT AGENCY 362-7210

LAPORTE COUNTY CORONER 608-9545

HEALTH DEPARTEMNT 874-5611

RED CROSS 874-4247

INDIANA POISON CONTROL CENTER 800-222-1222

Methodist Hospital-Clarian Health Partners, I-65 at 21st St., Indianapolis, IN 46206

UNITED STATE POISON CONTROL NUMBER 800-222-1222

IN CASE OF EMERGENCY, ALWAYS NOTIFY ONE OF THE FOLLOWING:

MAINTENANCE PERSONNEL ON CALL (219) 476-4654

DIRECTOR OF FACILITIES (219) 229-1256

Attachments

No Attachments

Approval Signatures

Approver	Date
Mary Idstein: CFO	09/2021

COPY